

“Integrity first, service before self, and excellence in all we do.” These core values of the U.S. Air Force have been my inspiration as I have worked hard to reach my dream of active service to my country. These are the same values that I have invested upon, which currently give me the opportunity to respectfully request consideration for a commission in the U.S. Air Force through the submission of the present AFOTS application process.

Constant dedication and sacrifice for a greater reward in seeking a college education gave me the opportunity to train at the university’s AFROTC program while at the same time being able to maintain a demanding full time employment, a full time college agenda, and tend to other family responsibilities. I have served my country as an active duty member and currently as a federal employee through my employment within the human resources fields of the Department of Homeland Security (DHS), the Department of Education (DOE), and the US Navy (USN). Prior to my enlistment in the U.S. Navy, I was able to serve in a variety of important and diverse missions both at sea and on land. These missions included short-term deployments to a collection of Aircraft Carriers and Naval Air Stations. I am proud to have been a part of “Operation Iraqi Freedom” which allowed me to fully experience, understand and value the significance of “Duty” and what it truly means to serve your country in the Armed Forces. My previous assignments presented me with a wide range of challenges and opportunities which greatly enhanced my core values, as well as my management, organizational, and leadership skills. They have also increased my desire to be in the U.S. Air Force where I can actively serve and defend my country.

I have been employed as a Human Resources Assistant for the Department of Homeland Security since 2007. I have been responsible for the quality control of over 1,200 Coast Guard

Reserve Officer Evaluation Reports (OERs), and providing the highest level of integrity in handling confidential information as well as maintaining electronic records. This assignment provided me with diverse challenges and increasing responsibilities in a fast pace environment where the smallest margin of error could have impaired the Coast Guard Mission and its members out on the field. During this period, I received the highest quality training, gained a variety of skills and invaluable experience in project management. I have implemented unique solutions that have been adopted by the Coast Guard Officer Evaluation Systems Department and I hope I may also be able to share them with the U.S. Air Force.

I have the necessary educational qualifications and practical experience that enables me to develop exceptional skills in analytical thinking, time management, decision making, organizational management, problem solving, and stress management. I have excellent communication and interpersonal skills, which I have acquired through my Associate of Arts degree and my current Bachelor of Arts degree in Communication with a minor in Business. My leadership skills and service to the nation were recognized by being granted a Good Conduct Award, Junior Sailor of the Month, High Performer Award, and Commanders Award for Outstanding Civilian Service.

I feel honored to be considered for selection through the present application process and respectfully request your consideration. I am confident that I shall be able to execute and perform my duties as a Commissioned Officer and I will always dedicate my efforts to the improvement of the United States Air Force Mission.

Thank you for your kind attention.

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